

## Dialing Commands

“Call” <say the name of the person in your address book>

“Dial Number” <say digits to dial>

After listening to a voice mail say  
“Call Back”

“Get phone number”

HINT: You can add names to your address book by logging in to your account at: <http://www.speechphone.net>

## Account Commands

“Change my name” or press 3

“Change my greeting” or press 4

“Change my password” or press 7

“Change my time zone”

## Mailbox Commands

“Check for new messages” or press 6

“Get new messages” or press 1

“Get saved messages” or press 2

“Get deleted messages” or press 8

“Get new e-mail messages” or press 9

“Get saved e-mail messages”

“Take a voice memo”

“Send e-mail”

Hint: To send an e-mail message, you must have a valid e-mail address for the recipient in your address book.

## Message Commands

“Skip message” or press 1

“Save message” or press 2

“Delete message” or press 3

“Copy message” or press 4

“Forward message” or press 5

“Repeat message” or press 7

### Special Commands for Voice Mail

“Call back” or press 6

“Get time stamp” or press 8

“Get phone number” or press 9

### Special Commands for E-mail

“Reply to e-mail” or press 6

## Reachability Commands

“Change my Locate Numbers”  
or press 5

“Change my virtual extension”

“Enable Locate”

“Disable Locate”

“Enable Do Not Disturb”

“Disable Do Not Disturb”

## To Log-in

Call your own SpeechPhone number  
Press \* and say or enter your mailbox  
number and your password.

HINT: Set up automatic log-in on your  
account at:  
<http://www.speechphone.net>

## What would you like to do?

Most popular:

“Get my voice mail”

“Get my e-mail”

“Call” <say the name of the person in  
your address book>

Tips:

Say “Mandi” to start over

Say “Help” to get assistance

Press # to skip Mandi's prompts

Press \*0 to get a list of touchtone  
options

Press ## after you have made a call to  
get back to Mandi

## Support

E-mail: [support@speechphone.net](mailto:support@speechphone.net)

Call: 949-655-1677 and say “Support”

**Mandi**<sup>™</sup>  
by SpeechPhone<sup>™</sup>

# Quick Reference Card

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